



**LOST CORNER - COMMUNITY GARDEN
UNDER THE AUSPICES OF FRIENDS OF LOST CORNER**

GARDEN POLICIES AND PROCEDURES:

This garden is first and foremost, dedicated to the enjoyment of gardening for both the body and spirit.

The garden is under the management and direction of Friends of Lost Corner (FOLC), a nonprofit organization assisting the City of Sandy Springs for the benefit of Sandy Springs residents

As a property of the City of Sandy Springs, all city laws and ordinances must be observed.

BED USE:

The intent is for the bed holders to grow vegetables, herbs, and flowers, in a healthy, organic environment.

To this intent, only organic natural material may be used.

Plants must be non-invasive. FOLC reserved the right to immediately remove any and all invasive. Note: Mint family is highly invasive and not allowed.

The crops are the property of the bed holder. Crops may be shared with food pantries if desired but not required.

APPEARANCE:

The beds must be planted and weed free. Beds not planted in winter must have either a cover crop or heavy mulch. Frost kill and winter kill must be removed. There should never be dead plant material.

We will not have a mulch pile. All debris must be removed from the garden and lost corner preserved. Please, no dumping.

The beds must be maintained. FOLC may give notice to a bed holder whose plot is unkempt, or who is not maintaining the area around the bed. FOLC may give notice by email, regular mail, by phone, or in person. The bed holder must complete the necessary upkeep within a timeframe set by FOLC. If acceptable progress is not made, the bed will be considered abandoned and reassigned. The annual fee will not be reimbursed. Pathways around the bed are to be always kept free of weeds.

Bed holders are responsible for maintaining correct and speedy contact information

Because the garden is dedicated to enjoyment, ornamentation is not forbidden, however, it is limited to one ornament per bed, not to exceed 24 inches from the bed top.

Cast no shade on your neighbors' beds.

This garden is a highly visible site and should be an asset to the area. To this end, no white PVC pipe is allowed, no white plastic, no plastic pots or containers, and all trellis material should be black or natural, dark wood/wire.

RENTAL, FEES AND RECORDS:

The Friends will assign plots, maintain contact information, maintain the waitlist, and maintain a map of all plots.

FOLC will set the yearly rental fees. Fees will be used in accordance with the agreement (MOU) in place with the City of Sandy Springs.

Bed renters must be residents of Sandy Springs and provide proof of residence.

Renters must sign a rental contract/agreement and a waiver of liability and adhere to the policies and procedures

A bed cannot be claimed until all agreements are signed, fees are paid and residence proven.

Bed rental shall be for one year – Jan 1 to Dec 31.

Bed rental may be carried over in the following years at the wish of the holder.

Fees will be required by January 31 of each year. Fees are not refundable.

Beds that are not renewed and fees not paid will be reassigned that year.

WAIT LIST AND REASSIGNMENT:

A waitlist will be maintained for all city residents who apply. It will be in order of date and time of the bed request.

Any and all available beds will be allotted according to the waitlist priority.

Waitlist contacts may turn down any bed offered and remain in place on the list.

Bed holders who wish to change beds will be placed at the top of the waitlist and their bed reassigned as soon as they find a suitable swap.

BED FORFEITURE:

Unfortunately, there must be a procedure for revoking of bed rental agreements. Beds will be taken back by FOLC for failure to pay fees in a timely manner, theft of crops or tools, intentional damage to any garden property, or use of the garden for any illegal purposes. Beds will be taken back for failure to adhere to the gardens, policies and procedures and guidelines set forth in the rental agreement.

All contact information provided by the bed holder service is the accurate method to contact the holder

CHANGES TO POLICY AND PROCEDURE:

FOLC may, as the garden moves forward, have to change certain policies and procedures. Do notice will be given to the bed holders of those changes.

TT 2-1-13
TT 3-25-16
TT 6-9-17
TT 7-4-25